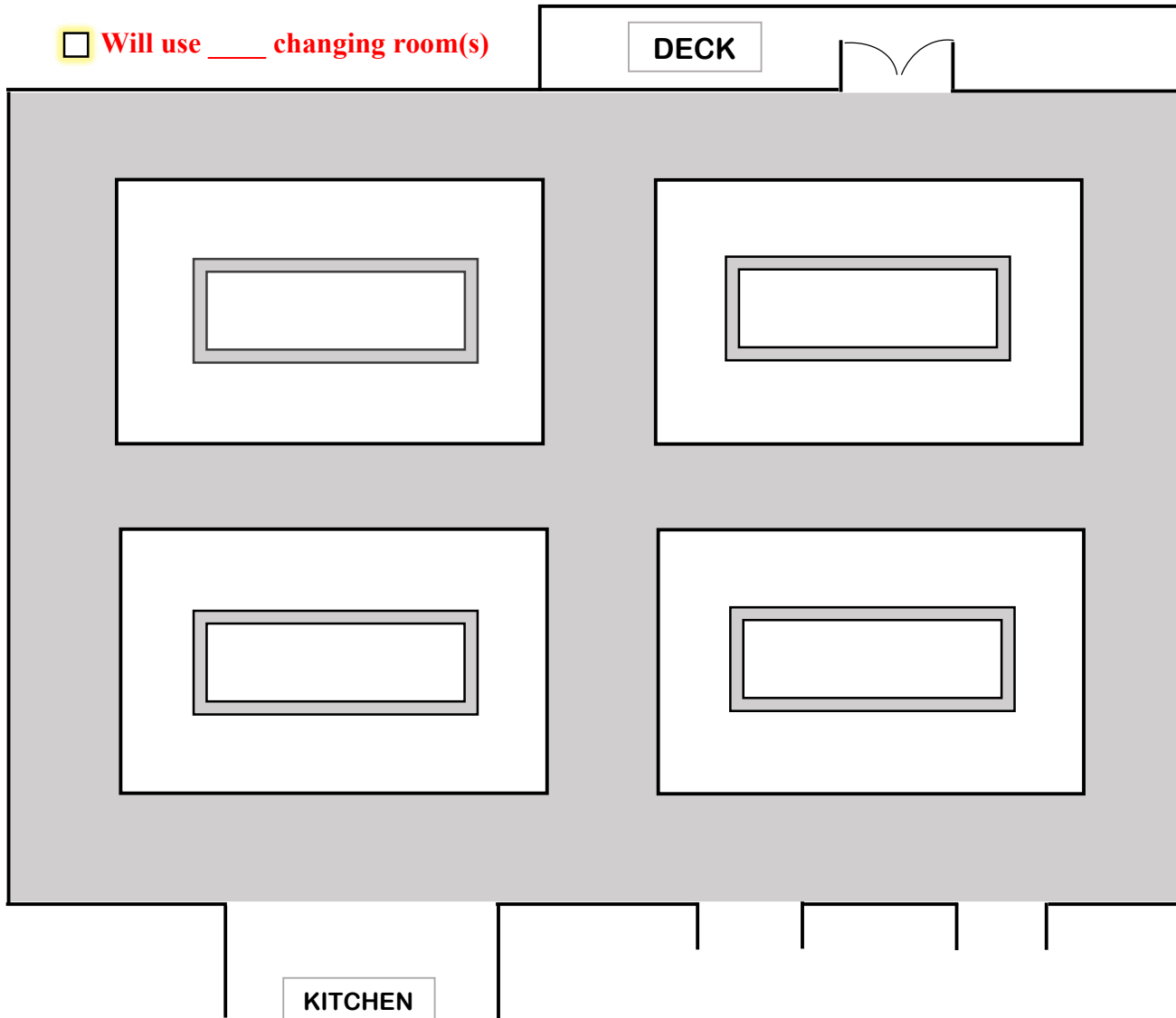


Scheduled Rental Date: \_\_\_\_\_

Will use \_\_\_ changing room(s)



Ceremony Time: \_\_\_\_\_ at \_\_\_\_\_

Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Type of Function: \_\_\_\_\_

No. of Guest: \_\_\_\_\_

Open Center at: \_\_\_\_\_

Function Starts at: \_\_\_\_\_

Function Ends at: \_\_\_\_\_

Band/DJ: \_\_\_\_\_

Caterer: \_\_\_\_\_

Florist: \_\_\_\_\_

Photographer: \_\_\_\_\_

Cake: \_\_\_\_\_

Comments: \_\_\_\_\_

Manager: \_\_\_\_\_ Renter Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- \_\_\_\_\_ 72" RD of \_\_\_\_\_ # of Chairs
  - \_\_\_\_\_ Extra 72" RD
  - \_\_\_\_\_ 48" RD \_\_\_\_\_ Extra Chairs \_\_\_\_\_ Podium
  - \_\_\_\_\_ 6' FT \_\_\_\_\_ Tablecloths \_\_\_\_\_ Microphone
  - \_\_\_\_\_ 8' FT \_\_\_\_\_ Bar \_\_\_\_\_ Piano
  - \_\_\_\_\_ 30" RD Bistro \_\_\_\_\_ Keg Coolers \_\_\_\_\_ TV
  - \_\_\_\_\_ Tree Lights \_\_\_\_\_ Law Enf.
- Table Inventory: 25-72"RD, 8-48"RD, 8-6'FT, 8-8'FT, 3-30"RD BISTRO  
 Chair Inventory: 250  
 Coordinator: \_\_\_\_\_  
 Point of Contact & Phone #: \_\_\_\_\_  
 Rental Company: \_\_\_\_\_