

## **Minutes of the Fairhope Airport Authority**

**October 20, 2015**

The Airport Authority met October 20, 2015 at 4:30PM in the Delchamps Suite, Room 1, in the Civic Center at 161 N Section St.

Present: Joe McEnerney, Chairman; other members present: Vince Boothe, Jack Burrell, and Ray Hix. Absent were Pam Caudill and Tom Scheck. Also present was Josh Myrick, attorney. Cynthia A Boothe took the minutes.

The minutes of the September 15, 2015 meeting were considered and approved on a motion by Jack Burrell, second by Ray Hix and unanimously carried.

The minutes of the October 5, 2015 special meeting were considered with one change being made to Josh Myrick's name as the minutes listed his first name as Jason instead of Josh. After the change was made the minutes were approved on a motion by Jack Burrell, second by Ray Hix and unanimously carried.

**Summary of Key Action Items from FAA/Aeronautics Bureau training:** Joe McEnerney stated that there are several items that the Authority will need to address in the coming months that came out of the FAA/Aeronautics Bureau training. These include an Aeronautics Bureau airport inspection in December 2015 and development of a wildlife control plan for the Airport. Joe McEnerney also stated that he is working to coordinate with the Aeronautics Bureau and the City Treasurer a date for ARGOS training. Finally Volkert Engineering is actively working on the 2016 AIP program for next phase of construction on the Airport's east side.

**Update on National Association of State Aviation Official Conference:** Joe McEnerney stated that Dr. John Egerton has announced that the October, 2017 conference will be held in Fairhope at the Marriott Grand Hotel. There will be aviation officials from all over the country in attendance and there will be approximately 375 to 450 participants.

**Appointment of Board Committees:** Joe McEnerney stated that three committees will be formed and asked each Authority member to think about which committee(s) they would like to participate on. Appointments to the committee will be made at the next meeting in November. The three committees proposed are as follows:

Finance/Revenue Committee

Airport Operations Committee

Workforce Training/Business Recruitment Committee

**Treasurer's Report:** Joe McEnerney stated that the financial statement is in good shape and that the audit report will be out in November.

**Appointment of Airport Authority Attorney:** Joe McEnerney recommended to the Board the appointment of Josh Myrick as the Airport Authority attorney. Jack Burrell made the motion, a second by Ray Hix and unanimously carried.

**Opening of bids for ground lease for commercial hanger on Plat 2:** The Airport Authority received three bids for a second commercial hanger on Plat 2 at the Airport. Vince Boothe and Jack Burrell were appointed to a committee to review the bids and make a recommendation for awarding the bid at the Authority's meeting in November. The three bids received were from the following:

Terry Chapman

Executive Aviation Group

Hix Snedecker Companies DBA Mid-Bay Air

There being no further business the meeting was adjourned at 5:45PM.