

ADDENDUM NO 01

CITY OF FAIRHOPE

To

PS002-11 RFQ FOR ENGINEERING SERVICES FOR WATER SEWER

FOR THE WATER & SEWER DEPARTMENTS

The bid documents for this Bid shall be amended, revised and changed in the following particulars:

Answers from Water & Sewer Departments

Questions from potential bidders:

Question 1:

Scope of Work

1. Item 11 – Based on the City Council resolution, the selected firm could not perform any future design or construction work related to this study. This item states only construction work is precluded. If both design and construction work are precluded, please clarify.

Answer 1:

Please see Resolution No. 1709-10. Unless the City Council amends the resolution at a future meeting, the firm awarded the study contract will not be allowed to participate in the design or construction work.

Question 2:

Time Line

2. Overall – Is this time line applicable? It appears to be tailor towards “general engineering services” where firms are pre-qualified and then selected to submit proposals on particular defined scopes of work.

Answer 2:

The time line is applicable.

Question 3:

Time Line

3. Item 1 – This item implies that that the project understanding, scope of services, and other details are only requested of the “selected firms.” Who are the “selected firm?” Do we need to include these items in our original submission or is this a part of a subsequent submission?

Answer 3:

Per State law, Professional Services are not bid, but qualifications are solicited. Although the City is not required to, we open up the solicitation to as many firms as possible. These firms are “selected” from many sources, including a list of firms that has requested being considered for such work, the phone book, our records of past hired firms by the City, etc... Do include those items in your submission.

Question 4:
Time Line

Item 6 – What qualification areas does this refer to? See Question #1?

Answer 4:

If your engineering firm must utilize a sub firm to provide the services as requested in the scope of work , their qualifications must be submitted for approval as well as your own.

Question 5:
Format

Item 1 – First sentence – I understand that this is one project that may, at the City’s option, be split into separate water and sewer study. Are there additional projects which this RFQ is addressing or could further breakdown occur. If so, what are these individual projects and how do we indicate our interest in each.

Answer 5:

No other projects other than described. The project may be split into smaller units, but unlikely.

Question 6:
Format

Item 3 – Please explain the role of a “Municipal Services Project Manager.”

Answer 6:

The lead engineer assigned by the firm, other than the contractual authority (owner).

Question 7:
Format

Item 3a – Is the last sentence regarding landfill management and closure arena applicable?

Answer 7:

No. Delete “landfill management and closure”. Insert “ Water and Sewer infrastructure analysis”.

Question 8:

Format

Item 3b – The project scope does not seem to require “site inspectors, soils testing lab”, etc nor include landfill management and closure arena. Could this have possibility an artifact of the City’s Landfill Closure RFQ?

Answer 8:

Delete “site inspectors, soils testing labs and any other applicable resources related to projects of this nature. Again, the focus of this activity should highlight those personnel with expertise in the landfill management and closure arena.” Insert “in water and sewer infrastructure analysis.

Question 9:

Format

Outside of Item 3 – Is there a page limit for any particular section?

Answer 9:

No.

Question 10:

Selection Procedure

This conflicts in a couple of areas with the “Time Line” section. Please clarify the selection procedure

Answer 10:

There is no conflict. The Committee will do the evaluation, and recommend to City Council. City Council is the awarding and appointing authority, and will make the award.

Question 11:

Page 1 of the RFQ makes references to “proposal,” “contractor’s license,” and insurance provision we often see on construction-related bid projects. Please confirm what information is applicable to this work.

Answer 11:

The Contractor references should be omitted. The awarded engineering firm must show proof of being a licensed Professional Engineer in the State of Alabama, licensed to perform the work as stated in the scope of work.

Question 12:

Does the City have their water and sewer infrastructure (pipes, tanks, wells, lift station, WWTP, etc) in GIS?

Answer 12:

Sewer only, and will be supplied to the awarded firm.

Question 13:

Does the City have any flow monitoring data on their sewer system which can be used to calibrate the sewer model?

Answer 13:

On the plant and lift stations only.

Question 14:

(will)... the two studies mentioned, the Thompson & Volkert studies, be made available to responders before the response is due?

Answer 14:

No, only to the awarded firm.

Responders are to sign and include signed Addendum No.1 with submitted bid documents.

Acknowledged:

Company

By

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