

Minutes of the Fairhope Airport Authority

April 21, 2015

The Fairhope Airport Authority met April 21, 2015 at 4:30PM in the Delchamps Suite, Room 1, in the Civic Center at 161 N Section St.

Present: Charles Zunk, Chairman; other members present: Rod Platt, Joe McEnerney, Pam Caudill, Charlie Bassett, Ray Hix, and Jack Burrell. Present also was David Bagwell, attorney. Cynthia A Boothe took the minutes.

Charles Zunk stated that at the last City Council meeting on April 13, 2015 that both Jack Burrell and Joe McEnerney were reappointed to six year terms to end March, 2021 and that Ray Hix was appointed to finish the term vacated by Howard Hadley to end March, 2019.

The minutes of the March 17, 2015 meeting were considered and approved on a motion by Rod Platt, second by Pam Caudill and unanimously carried.

Update on “The Academy”: Charlie Bassett stated that the Grand Opening ceremony for The Academy is set for May 2, 2015 at 9:30AM. Governor Bentley, Congressman Bradley Byrne and several school representatives will be among the speakers and there will be aircraft and other displays among the activities for the day. Charlie Bassett made a motion that the Airport Authority donates up to \$2,000.00 toward the dedication expenses. Pam Caudill seconded the motion and after a group discussion it was unanimously carried.

Resolution regarding FY2015 AIP Grant: Charles Zunk stated that the next construction project at the airport will be to improve the drainage and grading, and the project is expected to cost \$687,317.00. Funding assistance is being requested from the Federal Aviation Administration for \$618,585.00 (90%); \$34,366.00 (5%) will be requested from Alabama Department of Transportation and funding of \$34,366.00 (5%) will be provided by the Fairhope Airport Authority. He also stated that the resolution (attached) calls for the Airport Authority to set aside an additional \$34,366.00 in case the Alabama Department of Transportation

does not fund the entire 5% requested. After Pam Caudill introduced the resolution and seconded by Charlie Bassett, David Bagwell, attorney, verified his opinion as stated in paragraph 5 of the proposed resolution. After a group discussion the resolution was unanimously approved.

Discussion of June, 2015 Air Race Classic: Pam Caudill stated that the plans for the race are still going well and they have fifty-five confirmed teams participating. She showed samples of banners that will be displayed along the fence at the airport that can be purchased by businesses or individuals to show their support for the event. She also stated that there will be media coverage and various businesses are helping with advertising and window displays. Invitations are also going out to dignitaries to attend the event.

Treasurer's report: Joe McEnerney stated that the financials are in good shape and that on March 1, 2015 the regular annual principal payment of \$270,000.00 was made to PNC Bank, and \$7,412.00 was received from Cedar Creek Leasing LLC for the deposit and first year's ground lease rental.

After the agenda items were addressed Chairman Charles Zunk recognized two visitors, Terri Withee and Sharon Thoele. Both were concerned about the safety issues and noise of low flying planes in their neighborhoods. Charles Zunk and Rod Platt recognized their concerns and explained the limitations of what the Airport Authority can do to address these issues and then suggested procedures for reporting low flying planes.

There being no further business, the meeting was adjourned at 5:20PM.

**RESOLUTION AND CERTIFICATION FOR FY2015 AIP GRANT
REVISED APRIL 21, 2015**

On April 21, 2015 the Fairhope Airport Authority hereby rescinds its 11/18/2014 “Resolution And Certification For FY2015 AIP Grant”, and now instead Resolves and Certifies:

1. That the Fairhope Airport Authority authorizes its Chairman to make applications for grant funding for its FY2015 AIP Project 3-01-0029-017-2015 described as “Construct apron, Phase 2; improve airport drainage”. Total project cost is expected to be \$687,317. Funding assistance of \$618,585 (90%) shall be requested from the Federal Aviation Administration; funding assistance of \$34,366 (5%) shall be requested from the State of Alabama Department of Transportation; and funding of \$34,366 (5%) shall be provided by the Fairhope Airport Authority.
2. That the Chairman of the Fairhope Airport Authority is authorized to sign any related forms, documents and contracts to fund, construct, and complete the FY2015 AIP Project on behalf of the H. L. Sonny Callahan Airport.
3. That the Fairhope Airport Authority is authorized to enter into an airport improvement funding agreement with the State of Alabama, acting by and through the Alabama Department of Transportation, for the purpose of undertaking a project to make improvements at the H. L. Sonny Callahan Airport, with partial funding provided by the State of Alabama.
4. That any agreements be executed in the name of the Fairhope Airport Authority, attested by the Attorney of the Fairhope Airport Authority, and the seal of the Fairhope Airport Authority affixed thereto.
5. That the authority of the Fairhope Airport Authority to enter into contracts with the State of Alabama has been reviewed by the Attorney of the Fairhope Airport Authority, and in his opinion, the Fairhope Airport Authority is duly authorized to commit the Fairhope Airport Authority to an agreement with the Alabama Department of Transportation.
6. That the Fairhope Airport Authority has already accumulated and set aside its local matching share of funds amounting to \$34,366 required for this Project.
7. That the Fairhope Airport Authority has already accumulated and set aside an amount up to an additional \$34,366 in the event that grant funding from the State of Alabama Department of Transportation is less than the anticipated 5% of project cost.



U.S. Department
of Transportation
**Federal Aviation
Administration**

Airports District Office
100 West Cross Street, Suite B
Jackson, Mississippi 39208-
2307

March 20, 2015

Mr. Charles R. Zunk, Chairman
Fairhope Airport Authority
Post Office Box 429
Fairhope, AL 36533-0429

Re: AIP Project in FY 2015

Dear Mr. Zunk:

This fiscal year, we expect to fund the following project for \$618,585.00 at the H. L. "Sonny" Callahan Airport and are asking that you get started now. The planned Federal participation rate is 90 percent.

Project Items
Construct apron, Phase 2; improve airport drainage

Safety Plan: Your proposed FY 2015 project includes development on the airside of your airport and will require submission of a safety plan. If you have not already submitted your safety plan, please do so as soon as possible. You should file your plan electronically at <https://oeaaa.faa.gov/oeaaa/external/portal.jsp>. Make sure you indicate that the construction is "on airport" so it will be coordinated with this office.

Plans and Specifications: A certification of the plans and specifications is required for all construction and equipment purchase projects. A review of the plans and specifications will be required for certain construction and equipment purchase projects,. Your program manager will coordinate with you when plans and specifications review is required.

SAM Registration: All grant recipients must be registered in the System for Award Management (SAM), formerly CCR, and the correct DUNS number shown on all project applications. Registration must be renewed annually at <https://www.sam.gov>. You are registered in SAM under DUNS 071935902. Your registration in SAM is current to November 19, 2015.

It is important that you take all actions that will enable you to submit a grant application for your project by July 15, 2015, so please work closely with your Program Manager, Mr. Kevin L. Morgan at 601-664-9891.

Sincerely,

Rans D. Black
Manager

e-copy:
Mr. Bobby Odom
ALDOT