

## Minutes of Meeting: Fairhope Public Library Board of Trustees

*Monday, October 20, 2014*

The meeting was held in Fairhope Public Library's board room. Martin Lanaux called the meeting to order at 6:03 p.m. Also in attendance were - Cecil Christenberry, Frieda Ward, Molly Peterson and Tamara Dean, Library Director.

**Minutes:** The September meeting minutes were approved with all voting in favor.

**Reports:** Tamara presented the library employee, statistical, and financial reports. The financial reports included year-end items. There was some discussion and review of comments and past recommendations of the auditors. The reports were accepted as presented.

**New Business:** Tamara reported that the City had approved a 6% increase in the library's annual budget, but had transferred the maintenance cost of the building's interior back to the library. Tamara will inquire from Erik Cortinez as to what the estimated expenses in years past were so that budgetary planning could be put in place. Tamara noted that the new budget would allow some raises for library employees.

The Board reviewed optional times for future meetings, then decided to continue meeting at 6:00 p.m.

**Old Business:** Frieda reported that she had reviewed the qualifications for Board Members as detailed in the Board Policy Manual. She described to the other board members some of the procedures from the last board member search process. It was noted that in the past there was an emphasis placed on attendance in the cover letter addressed to potential board members. The Board agreed on a target of having a new member in place by the January 2015 meeting.

The next Board meeting will be held on Monday, November 17th, 2014, at 6:00 p.m. With no further business to discuss, the meeting was adjourned at 7:08 pm.

Respectfully submitted by: **Molly M. Peterson**