

Minutes of Meeting: Fairhope Public Library Board of Trustees
Monday, August 25, 2014

The meeting was held in Fairhope Public Library's upstairs conference room and was called to order at 6:16 p.m. by Martin Lanaux. Others in attendance were Cecil Christenberry, Councilwoman Diana Brewer, Frieda Ward, Molly Peterson, and Tamara Dean – Library Director. Without a meeting during the summer months, there were no minutes to review.

Reports:

Library director, Tamara Dean, gave a review of the library employee, statistical, and financial reports. Highlights from the summer months were noted on each report then the three reports were accepted as presented.

Business:

After a recommendation from Tamara and some discussion, the board voted to make a one time RSA donation for retired library employees. It was noted that the City of Fairhope made a similar contribution for their retirees.

The board voted, with Frieda abstaining, to accept the "Personnel Policies and Procedures Manual" as prepared by the library director and reviewed by Paul Myrick. It was noted that any changes could be made in the future by amending the existing manual.

The board accepted the Holiday calendar as presented by Tamara.

Tamara reported that she was waiting for the working budget to be returned from the City. In the proposed library budget that was submitted to the budget committee, Tamara asked for a 7% total increase for library expenditures.

Tamara reported to the board that she would be using \$800 out of the Friends donations to pay registration fees for her participation in the Leadership Baldwin County program. She also noted that a "digital bookmobile" would be visiting the library on November 18th as a showcase of digital resources to which the library currently subscribes. It was noted that the Driving-Test.org link had been added to the Library's website. This service offers free access to a State of Alabama practice driving test.

A local Eagle Scout, Patrick Garner, has submitted a project idea to build an outdoor stage behind the library. The project has been pre-approved by Mayor Kant and Eric Cortinez.

The final item of business was discussion of the selection process for a new Board of Trustees nominee. Frieda led the discussion with a brief review of the member qualifications which she had recently emailed to all current board members. Members agreed to study the process and be prepared to work on the issue further at the next meeting.

The next board meeting will be held on Monday, September 15th at 6:00 p.m. With no further business to discuss, the meeting was adjourned at 7:13 p.m.

Respectfully Submitted on September 15, 2014 by: **Molly M. Peterson**