



Commercial Building Permit Application (Renovation or New Construction)

Property Address _____

Property ID / PPIN _____

Property Owner/ Contact Name _____

Address _____

Email / Phone _____

Project Contact Name _____

Email / Phone _____

	Name	Phone	AL License #
General Contractor	_____	_____	_____
Electrical Contractor	_____	_____	_____
Plumbing/ Gas Contractor	_____	_____	_____
HVAC / Mechanical Contractor	_____	_____	_____
Sprinkler Contractor (if applicable)	_____	_____	_____
Fire Alarm Contractor (if applicable)	_____	_____	_____
Fire Supression Hood (if applicable)	_____	_____	_____

Description of Work to be Performed

Is the project located in a Floodzone: YES NO	Is the Project located in a Wetland: YES NO
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Cost of construction as determined by appraisal or contract \$ _____
 (if unavailable cost will be dermned by ICC Valuation Tables)

Current Fair Market Value of land by purchase or appraisal \$ _____
 (Fairhope Corporate Limits only for new construction)

Signature: _____ Date: _____

Required commercial permit application information

- _____ Completed Building Permit application form listing all contact information, list of contractors for the project, and copies of State licenses for the following contractors:
 - _____ General Contractor
 - _____ Electrician
 - _____ Plumber
 - _____ HVAC
 - _____ Sprinkler contractor (if applicable)
 - _____ Fire Alarm contractor (if applicable)
 - _____ Fire Suppression Hood contractor (if applicable)
- _____ Zoning approval (either City of Fairhope or Baldwin County P&Z Land Use Certificate)
- _____ Copy of construction contract for permit valuation;
- _____ If in the City limits, provide cost of the land for Impact Fees;
- _____ Provide a sealed survey showing the building footprint, the building dimensions, the distance to the property lines, and showing flood zone lines if project is in a floodplain (sealed by Licensed Land Surveyor)
- _____ COMCheck report to verify compliance with International Energy Code compliance (thermal envelope, mechanical systems, lighting)

Provide 2 full sets of construction drawings containing the following information:

- _____ Civil construction plans showing building utilities and distance to nearest fire hydrant (sealed by Professional engineer)
- _____ Erosion and Sediment Control Plan (sealed by Professional Engineer or CPESC)
- _____ Landscape plan sealed by Registered Landscape Architect (if in Fairhope City limits)
- _____ Life Safety Plan required for commercial buildings (sealed by Registered Architect)
- _____ Code review form commercial projects (sealed by Registered Architect)
- _____ Architectural floor plan showing heated and cooled square footage totals (sealed by Registered Architect)
- _____ Architectural elevations to verify building height (sealed by Registered Architect)
- _____ Foundation plan (sealed by Professional Structural Engineer)
- _____ Wall and roof framing details (sealed by Professional Structural Engineer)
- _____ Roof framing or truss plans (if applicable, sealed by Professional Structural Engineer)
- _____ Electrical plan showing receptacle spacing, switch locations, and diagram of electrical service (sealed by Professional Engineer)
- _____ Mechanical / HVAC plan (sealed by Professional Engineer)
- _____ Plumbing plan (sealed by Professional Engineer)
- _____ Sprinkler plans and calculations (sealed by Professional Engineer)
- _____ Fire Alarm plans and specifications
- _____ Septic tank release from Baldwin County Health Department (if applicable)
- _____ If in a floodplain, provide Elevation Certificates for each building on the site (house, garage, guesthouse, etc) and survey to show flood zones lines
- _____ If in a wetland, provide wetland delineation and Wetland Development Plan in compliance with Fairhope Ordinance 1370.