

Minutes of Fairhope Airport Authority
March 19, 2019

The Fairhope Airport Authority met March 19, 2019 at 4:00PM in the Council Chambers at 161 N Section Street.

Present: Joe McEnerney, Chairman, Pam Caudill, Vince Boothe, Will Bruce, Chip Groner and Jack Burrell. Ray Hix and Amy Pearson, Airport Treasurer, were absent. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The Minutes of the February 11, 2019 meeting were considered and approved with a motion by Vince Boothe, second by Chip Groner and unanimously passed.

Update of the East Side Construction project at the Airport: Joe McEnerney reported that he, Vince Boothe and Bill Pennington attended the weekly Volkert construction meeting on Wednesday and stated that everything had stopped until a drainage issue was resolved but they are back laying asphalt and are making good progress.

Update on the responses received from the “Notice of Availability” for hangar ground leases: Joe McEnerney stated that the “Notice of Availability” has been advertised and we should be receiving responses from the “Notice” shortly. Responses are due by April 5, 2019. Pam Caudill stated that the “Notice of Availability” was posted on the Authority Facebook site.

Discussion of the development of new hangar space on the west side along the taxiway and in front of the Public Safety Hangar: Joe McEnerney stated that there has been some interest in building more T-hangars on the west side at the smaller hangar east of the Public Safety Hangar. He reported that he and Hank Eubanks have visited the site to see if this is possible.

Lesson learned from the CJAA Presidential Invitational Fly-in: Joe McEnerney stated that it was a good event but that for future events there needs to be better coordination and communication between the event sponsor, CMG and the Authority.

Follow-up discussion on the City of Fairhope Ordinance 1140 “2003 Noise Overlay District”-What is the next step: Pam Caudill stated that she will visit with whoever is taking over for Wayne Dyess to do a follow-up.

Annual review and approval of the Authority’s insurance: Joe McEnerney stated that it is time to renew the Authority’s insurance coverage and asked for a motion to approve it. Jack Burrell made a motion for Joe McEnerney to act on behalf of the Authority in reviewing the needed coverage and renewing the Authority’s policy. A second was made by Will Bruce and it was unanimously passed.

Approval of request by the City of Fairhope to use the Aviation Academy as a “safe place” for City employees during an emergency: Pam Caudill stated that she, Joe McEnerney, Mandy Bezeredi (Coastal Alabama Community College) John Saraceno (City of Fairhope), and Anthony Sampson (Baldwin County Board of Education) met at the Academy to discuss using the Academy as a “safe place” for City employees to shelter during an emergency. John Saraceno then explained to the Board the purpose of using the Academy Building for a “safe place” and will get back to the Authority after further discussion with all involved to draw up a Memorandum of Understanding to cover the use of the Academy.

Approval of the renewal of the contract for AWOS maintenance with DBT Transportation: Joe McEnerney stated that it is time to renew the maintenance agreement for the Authority’s AWOS. Josh Myrick stated that there were a few changes he would like to make to the proposed contract with DBT Transportation so Will Bruce made a motion to ask Chip Groner, Joe McEnerney and Josh Myrick to research and resolve any issues concerning the renewal and execute the documents. A second was made by Vince Boothe and it was unanimously passed.

Update on Taxiway and Runway light bulb replacement: Chip Groner reported that he met with Kyle Klinner and they have changed the Airport’s primary service provider for maintenance to the runway and taxiway lights to Moody Electric and so far have been pleased with the service they have received.

Airport Manager and Continental Motors Group Report:

Replacement of “sound card” in AWOS-The sound card will be replaced by DBT Transportation during their regular maintenance visit in April.

Repair of weather stripping on T-hangar doors-David Shear (with CMG) reported that the horizontals weather stripping is done for all hangars but the verticals still need to be completed.

Repaint/refurbish exterior of T-hangars-David Shearer reported that CMG is willing to pay \$7,500 toward painting the T-hangar exterior. Jack Burrell made a motion to authorize Joe McEnerney to negotiate for the power wash and repainting of the North most T-hangar, second by Will Bruce and unanimously passed.

David Shearer reported that CMG is going to replace the lights in the North and South hangar with LED lights

Replacement of sky lights in South hangar (Avionics hangar)-David Shearer stated that they are still waiting for better weather and will follow up with the contractor.

Maintenance and upkeep of the back-up generator-Joe McEnerney stated that he has a contract proposal from Gen-Co. Inc. for the generator maintenance. Chip Groner made a motion for Joe McEnerney to execute the contract, second by Vince Boothe and unanimously passed.

Treasurer's Report: Joe McEnerney stated that the financials are in good order and answered questions from the Authority members about the financials.

Other Business: Alan Beck stated that he was contacted by Colonel Bruce Cool, Director of FEMA Zone 4, stating that the Fairhope Airport Authority may want to try to be added to the FEMA Airport Assessment List as there are no other airports in South Alabama on that list. The list is used during emergency situations to fly in people and supplies needed to address the needs of that emergency. If interested, the Governor's Office will be contacted and would send out an assessment team to evaluate what Fairhope would be able to provide during a disaster. After a group discussion Joe McEnerney asked Alan Beck to move forward.

Will Bruce stated that the appearance of the road after you pass the Academy Building looks somewhat unsightly and thinks it could be made to look more attractive by planting low maintenance landscaping. David Shear stated that CMG was in the process of cleaning up the debris along the North hangar and Pam Caudill stated that she could get in touch with someone who could help give the Authority an idea of about how much it would cost to make these improvements.

There being no further business, the meeting was adjourned at 5:17PM.

Joe McEnerney, Chairman

Submitted by: Cynthia A Boothe