

**Minutes of Fairhope Airport Authority
September 18, 2018**

The Fairhope Airport Authority met September 18, 2018 at 4:00PM in the Delchamps Suite, Room 1, in the Civic Center at 161 N Section Street.

Present: Joe McEnerney, Chairman, Pam Caudill, Vince Boothe, and Will Bruce. Ray Hix and Jack Burrell were absent. Chip Groner was unable to attend but listened by phone conference. He did not vote on any agenda items and was not counted for the purpose of establishing a quorum. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The Minutes of the August 21, 2018 meeting were considered and approved with a motion by Vince Boothe, second by Will Bruce and unanimously passed.

Update of ALDOT/FAA grant for the East Side construction project: Joe McEnerney stated that the contract with Cunningham Delaney, Inc. is ready to be signed and he needs authorization from the Authority to go forward with it. Pam Caudill made a motion to authorize Joe McEnerney as Chairman to sign the construction contract, second by Will Bruce and unanimously passed.

Report on the Aviation Council of Alabama Airport Conference in Mobile: Joe McEnerney stated that he attended the meeting and that it was well attended, and they had a very good program. He urged the Authority members to attend the conference next year.

Report on agricultural leases of Airport for the following:

- 1. Eric Street (4 acres-Street Brothers)**
- 2. Floyd Childress (30 acres-Highway 27 Dirt)**
- 3. Arthur Frego (32 acres-High Cotton)**
- 4. Mike McKenzie (16 acres-McKenzie Farm LLC)**

Pam Caudill stated that the farmers listed have farmed the nearly 80 acres of land owned by the Airport since before the formation of the Fairhope Airport Authority as the land was originally leased to them by the City of Fairhope. On March 19, 2007, The City of Fairhope transferred all real property comprising the H L "Sonny Callahan" Airport to the Airport Authority. After researching the

leases, Pam found that the leases were not transferred at that time to the Authority. She is working with Josh Myrick to resolve the lease issues and will have new leases drawn up between the farmers and the Airport Authority.

Review and approval of the “Notice of Availability” for the East Side hangar ground leases: Joe McEnerney stated that he and Josh Myrick have been working on the draft of the lease and should have it finished in time for the October meeting.

Report of “working group” to build a general aviation terminal on the East Side: Vince Boothe stated that he, Chip Groner and Bill Pennington have had discussions and he has asked Pam Caudill to meet with them to help fine tune the requirements for the terminal and should have a report ready for the October meeting.

Report on the Department of Aeronautics Airport Economic Impact Study: Joe McEnerney ALDOT has commissioned a statewide survey to quantify the economic impact of general aviation. The preliminary Jviation report will come out in January. There is a follow-up ALDOT meeting on the economic impact study on October 11, 2018 in Mobile.

Joe McEnerney asked for a motion to amend the agenda and add an item to amend the bylaws of the Airport Authority to divide the office of Secretary/Treasurer into separate positions stating that the Treasurer can be a member of the Authority or the Advisory Board. Pam Caudill made a motion to amend the agenda, second by Will Bruce and unanimously passed. Josh Myrick stated that the amendment provides for a fidelity bond for the office of Treasurer but that the amount is blank at this time. Pam Caudill made a motion to pass the resolution as written with the amount of the fidelity bond to be determined, second by Will Bruce and unanimously passed.

Approval of Amy Pearson as the Authority’s Treasurer for 2018-2019: Joe McEnerney asked for a motion to approve the slate of officers for 2018-2019 to start on October 1, 2018. The slate of officers proposed are Joe McEnerney, Chairman, Pam Caudill, Vice Chairman, Chip Groner, Secretary, and Amy Pearson, Treasurer. Will Bruce made a motion to accept the slate of officers, second by Vince Boothe and unanimously passed.

Flight Line Manager's Report:

Placement of camera on the west side fence line and gate keypad: David Shearer, Operations manager for CMS, reported that they had separated out the cabling from the cameras in respect to getting the cameras installed. They have a quote for the cabling but are still waiting for the quote on the cameras.

Repair of weather stripping on T-hangar doors: CMS is working on getting the parts for the sweeps.

Sealing/paving taxiways and aprons: No report

Update on securing a military fuel contract: CMS reported Phillips 66 is helping prepare a bid on this contract.

Update on preparation for AOPA fly-in-Gulf Shores: Pam Caudill will be taking care of getting brochures ready for the swag bags to be given out at the event.

Treasurer's Report: Joe McEnerney stated that he had been working on the budget for the new year. He will continue working on the budget with Amy and should be able to make a report for the October meeting. He also stated that the financials are in order and went over the maintenance items.

Other Business: Vince Boothe asked if we needed to look at 2019 AIP Grant Plan. Joe McEnerney stated that he would ask Hank Eubanks to be at the October meeting to go over and answer any questions about the plan.

Joe McEnerney stated that every five years the Authority looks at the contract for the Airport Consulting engineer. He said he would start the process for advertising for a new consulting Engineer at the Airport in November.

Joe McEnerney asked for a motion to authorize him to spend up to \$500.00 to have the East Side hangar pads bush hogged. Pam Caudill made the motion, second by Vince Boothe and unanimously passed.

After a few comments from the public and there being no further business the meeting was adjourned at 4:50PM.

Joe McEnerney, Chairman

Submitted by: Cynthia A Boothe