

Minutes of Fairhope Airport Authority
August 21, 2018

The Fairhope Airport Authority met August 21, 2018 at 4:00PM in the Delchamps Suite, Room 1, in the Civic Center at 161 N Section Street.

Present: Joe McEnerney, Chairman, Vince Boothe, Chip Groner, Pam Caudill, Will Bruce, and Ray Hix. Jack Burrell was absent. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The Minutes of the July 17, 2018 meeting were considered and approved with a motion by Will Bruce, second by Ray Hix and unanimously passed.

Update of ALDOT/FAA grant for the east side construction project: Joe McEnerney stated that they should sign the contract in the next couple of weeks and then the contractor can begin mobilization and begin construction.

Update on the ALEA lease: Josh Myrick stated that the lease from ALEA has been received and ALEA will be invoiced every month for the payments on the lease.

Participation in the Aviation Council of Alabama-Airport Conference (September 17-19) in Mobile: Chip Groner stated that the Aviation Council of Alabama was going to have their annual conference in Mobile on September 17-19, 2018 and extended the invitation for whoever would like to attend. Joe McEnerney stated that he planned to attend and encouraged anyone else who had time to try to attend also.

Update on the Academy for 2018 school year: Will Bruce stated that he and Joe McEnerney had a meeting with Mandy Brzeredi at the Academy and that she stated that the school was doing well and that there are 55 students in the aviation tract for Fall semester. Mr. Bruce also reported when a student finishes school in Fairhope and in Mobile they have enough credit to sit for the AMT exam. Joe McEnerney stated that the goal for the school is to have a complete AMT in Fairhope

Approval of the “Notice of Availability” for east side hangar ground leases: Joe McEnerney stated that the “Notice of Availability” needed to have some of the

items in the notice clarified before the approval was made. After a group discussion concerning fuel farms, setback lines, hangars sizes and other items Joe stated that he would revise the “Notice” and asked Authority members to let him know their thoughts for inclusion in the “Notice”.

Formation of a “working group” to build a general aviation terminal on the East Side: Joe McEnerney stated that the Authority needed to form a working group to help build the new terminal building for the East Side. He asked Vince Boothe to lead the group. The group would come up with design of the building and pick a contractor to build the building. Mr. McEnerney said he would lead a group to raise the money to build the general aviation terminal. He also stated that they would give a progress report on the project at the October meeting.

Review of the General Aviation Alliance’s Regional Airport Managers forum: Chip Groner reported that he attended the General Aviation Alliance’s Regional Managers meeting last Thursday. He reported that it was well received, and they had several good speakers. He feels this new group is off to a good start to help General Aviation Airports with information on funding sources, economic development and other issues.

Discussion of a partnership with Mobile Airport Authority: Joe McEnerney stated that he has been approached by Mobile Airport Authority about possibly forming a partnership. He thinks that the Fairhope Airport Authority might get some help with grant administration, IT support, operating procedures and possible business referrals with a partnership. A decision on partnering with the Mobile Airport Authority was tabled for future study

Nomination and selection of Fairhope Airport Authority officers for 2018-2019: Chip Groner stated that Ray Hix has expressed a desire to step down as Secretary/Treasurer of the Airport Authority. Chip consulted with Josh Myrick to see if the bylaws would allow a Treasurer that was not a member of the Authority to serve in the capacity of Treasurer. Josh Myrick stated that it was possible but that the bylaws have the office of Secretary/Treasurer combined and that the Authority would need to amend the bylaws to separate the two offices. Ray Hix made a motion to amend the Authority’s by-laws, second by Pam Caudill and unanimously passed.

Flight Line Manager's Report:

Placement of cameras on the west side fence line and gate keypad

Abe Harper stated that they are still working on the plans for the work but so far have not been able to get any reasonable quotes.

Improved access to T-hangars (bridge over culvert)

Joe Baggett stated that he has found someone to build the bridge for \$2,400.00. Vince Boothe made a motion to spend up to \$2,400.00 for the bridge, second by Chip Groner and unanimously passed.

Repair of weather stripping on T-hangar doors

Joe Baggett stated that all the sides have been completed and now he is pricing the door sweeps.

Sealing/paving taxiways and aprons

Joe McEnerney stated that this would be a 2019 AIP project.

City of Fairhope sweeping the runways-

Joe McEnerney stated that the City is sweeping every quarter.

Update on securing a military fuel contract

Joe Baggett stated that the contract is up for bid next year and he is working on the bid process.

Update on the AOPA fly-in Gulf Shores (October 26-27)-

Joe McEnerney stated that the Authority would help any way they can, and Joe Baggett stated that they are working on setting up tours of the CMS facilities.

Treasurer's Report: Ray Hix stated that the financials are in good order and went over the maintenance items.

Other Business: Pam Caudill stated that she wanted to add Bill Pennington for the advisory board. Pam made a motion to add Mr Pennington, second by Vince Boothe and unanimously passed.

Pam also stated that Damian Field had just moved here for Australia and is a helicopter pilot and is interested in being involved with the airport.

Joe McEnerney introduced Bill Booer who moved here from Washington DC and stated that he would be interested in volunteering to help the Airport Authority.

Comments from the public: There were a few questions from the public which the board members addressed.

There being no further business the meeting was adjourned at 5:15PM.

Joe McEnerney, Chairman

Submitted by Cynthia A Boothe