

**The James P. Nix Center  
1 Bayou Drive  
Fairhope, AL 36532  
251-929-1447  
www.cofairhope.com**

**Rental Rates are as Follows:**

**Main Ballroom**

- \$485.00 per night + \$20.00 per hour (\$50.00 per hour on holidays)
- \$50.00 per hour for each hour over the agreed upon event time-frame
- \$100.00 cleaning fee per event – renter responsible for cleaning per guidelines in City of Fairhope Resolution 1409-07, Section III, items 7 & 8.
- \$485.00 nightly fee, \$20.00 hourly fee and \$100.00 cleaning fees are required at application to hold a date for the ballroom

**Card Room**

- \$385.00 per night + \$20.00 per hour (or \$50.00 per hour on Holidays)
- \$50.00 per hour for each hour over the agreed upon event time-frame
- \$100.00 cleaning fee per event - renter responsible for cleaning per guidelines in City of Fairhope Resolution 1409-07, Section III, items 7 & 8.
- \$385.00 nightly fee, \$20.00 hourly fee and \$100.00 cleaning fees are required at application to hold the date for the Card Room

**Basic Rules and Regulations**

See City of Fairhope Resolution 1409-07 for a complete list.

**Law Enforcement Personnel and a Responsible Vendor will be required if alcohol is present on premises. ABC Board Special Event License is required if alcohol is sold or included with ticket purchase.**

Prices include the following:

Tables, chairs, set-up (except for items from a rental company)  
Commercial kitchen  
Ice machine  
Movable bar – **must remain in the ballroom**  
Cordless microphone  
Overhead Sound System with CD player/iPod Hookup  
Outside vendors welcome  
Outside deck – **no alcohol may be served in this area**  
2 Dressing Rooms

Additional items available for rental:

Paper tablecloths (\$3.00 each)  
Keg coolers (\$15.00 each)  
Coffee (\$5.00 per pot)  
Player piano (\$65.00)

- The Main Ballroom will accommodate both ceremony and reception if needed.
- **A final walk-through must be completed with the rental party at least 3 business days before the event or the event is subject to cancellation. No refunds will be made.**

- Prohibited items: Rice, birdseed, sparklers, bubbles, glitter, confetti, marbles, loose jewels or the like.  
Candles must be self-contained.  
No nails, tacks, brackets, or adhesives on mirrors, walls, ceilings, floors, windows, etc.  
No shaving cream, shoe polish, toilet paper, silly string.  
Vehicles may not be decorated by the above items.  
Only real rose petals, real lavender, pom-pom shakers, glow-sticks or bells are permitted when the bride and groom are leaving.
- Ballroom furniture may not be moved. Piano may be moved by Nix staff only to accommodate the set-up.
- No food or beverages are allowed on the piano at any time.
- All food and beverages must remain in the ballroom.
- State Law requires that all alcohol must remain in the building.
- Events are not permitted to run later than 11:00 p.m. excluding clean up time.
- The City of Fairhope has a noise ordinance and will be strictly enforced. All music must remain indoors. This includes speakers, recorded or live music.

**\*All available tables and chairs will be provided at no additional cost to caterer or renter. Ballroom will be set per renter's instructions. The James P. Nix Center will set the Ballroom one time. If changes are needed or made, the caterer and/or renter will be responsible. \*\*If chairs and/or tables are rented from a rental company, arrangements need to be made for them to be set up and taken down by the renter, Rental Company and/or caterer.**

**Renter Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Nix Personnel:** \_\_\_\_\_ **Date:** \_\_\_\_\_