

**Minutes of Fairhope Airport Authority
December 19, 2017**

The Fairhope Airport Authority met December 19, 2017 at 4:00PM in the Delchamps Suite Room 1, in the Civic Center at 161 N Sections Street

Present: Joe McEnerney, Chairman, Pam Caudill, Chip Groner, Vince Boothe, and Will Bruce. Ray Hix and Jack Burrell were absent. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The minutes of the October 17, 2017 were considered and approved with a motion by Chip Groner, second by Vince Boothe and unanimously passed.

Update on FAA approval of the East Side Terminal Area Plan: Hank Eubanks with Volkert Engineering stated that the FAA approved the East Side Terminal plan and he was waiting on ALDOT to email him a courtesy approval.

Development of the West Side of the Airport: Will Bruce and Joe McEnerney reported that they had met with members of the newly formed Aviation Department of Auburn University for a presentation on the status of the aviation industry. Auburn University is looking into having a flight school and office in the Gulf Shores area.

Approval of the Airport Holiday closing (December 24th at 4:00PM and on Christmas Day): A motion for approval was made by Chip Groner, second by Will Bruce and unanimously passed.

Discussion of the formation of an Advisory Board for the Authority: Pam Caudill stated that there is a need to have an Advisory Board to help the Airport move forward with development of the Master Plan and expansion for the future. The Advisory Board would also help with specific projects for the Authority. Pam Caudill made a motion to form the Advisory Board, second by Chip Groner and unanimously passed.

Update on the review of the Sonny Callahan Airport Minimum Standards: Chip Groner reported that he Pam Caudill and Ray Hix were working on the review of the Minimum Standards and also updating the security policy.

CMS Flight Line Manager's Report: Joe Baggett stated that he is still working with the contractor for the placement of cameras on the west side fence line and key pad for the entry gate. Will Bruce made a motion to purchase the cameras not to exceed the amount of \$18,000.00 and contingent upon CMS monitoring and integrating them in to their system.

Joe McEnerney stated that he is still working on getting quotes for the replacement of concrete where the fuel trucks are located. Vince Boothe stated that he would help Joe with getting quotes for the work needed.

Joe McEnerney stated that a helicopter landing site has been selected adjacent to the Public Safety Hangar and we are working to get the striping done.

Joe McEnerney stated a runway distance marker was damaged in October. A new runway distance marker has been ordered and we are waiting on its delivery.

Joe Baggett reported that they are working on the replacement of the taxiway lights, REIL lights, PAPI lights and runway lights. Some additional lights had to be ordered and he is waiting on delivery.

Joe Baggett stated that the striping of the taxiway will be completed as soon as the wet weather clears up and the taxiway is dry.

Joe Baggett stated that he was trying to get galvanized decking for the bridge over the culvert. Having a bridge over the culvert will allow for better access to the T-hangars from the service road.

Joe Baggett stated that he has the rolls of weather stripping and is replacing the sweep on the T-hangars as needed.

Joe McEnerney stated that he felt a new 10 foot fence was needed along County Road 32 in order to better secure the Airport. Hank Eubanks stated that he would need to look into what the FAA would require for fencing in order for it to be reimbursed with grant money.

Joe McEnerney stated that the Airport recently had an MS4 inspection done by the City of Fairhope and several drainage courses had debris (i.e. popcorn trees and bushes) that need to be removed.

Joe Baggett stated that he will start the installation of fire extinguishers for the hangars in January 2018 and will be completed within three months.

Joe Baggett stated that Bill Stromberg, CMS -Vice President, has retired. Val Passarelli will be taking his place and David Shear will be Joe's direct supervisor and responsible for the FBO.

Joe McEnerney stated that the FAA needed an updated aircraft inventory at the Airport and Joe Baggett replied that it had been completed.

Treasurer's Report: Joe McEnerney stated that the financials are in good order and said that he was going to start putting \$10,000 a month into the account set aside for the new FBO terminal instead of \$5,000 that had been transferred.

Other Business: Joe McEnerney stated that he had forwarded a notice from the Gulf Shores Airport to everyone about the AOPA fly-in in Gulf Shores. Chip Groner reported the fly-in dates were October 26th -27th, 2018. Joe McEnerney stated that the Airport Authority should do whatever was needed to help support this event. Pam Caudill suggested that the Authority might want to consider setting up a display for the event.

Joe McEnerney stated that the Baldwin County Board of Education and the Airport Authority will be hosting the "Business After Hours" in March at Ray Hix's hangar at the Airport. The Chamber of Commerce will do most of the organizing, but the Airport Authority will do what is needed to make the event a success.

There being no further business the meeting was adjourned at 4:55PM.

Joe McEnerney, Chairman

Submitted by _____
Cynthia A Boothe

