

STATE OF ALABAMA)(
 :
COUNTY OF BALDWIN)(

The City Council met in a Work Session at 4:30 p.m.,
Fairhope Municipal Complex Council Chamber,
161 North Section Street, Fairhope, Alabama 36532,
on Monday, 23 October 2017.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks. Mayor Karin Wilson was absent.

Council President Burrell called the meeting to order at 4:30 p.m.

The following topics were discussed:

- The first item on the agenda was Committee Updates. Councilmember Brown stated that the Pedestrian and Bicycle Committee will begin a Bike to School on the first Fridays of the month. He announced an Education Advisory Committee meeting will be held for FEEF to give a presentation regarding the K-1 property on November 1, 2017. He mentioned the Fly Creek Sampling Plan that Mobile Bay Keeper presented at the last meeting. Councilmember Brown said the cost is \$6,5000.00 and would like to add this item on the agenda.
- Councilmember Boone announced the Personnel Board met and discussed job descriptions being more efficient; and they will do an in-house compensation study.
- Council President Burrell mentioned the Airport Authority and a resolution for an FAA Grant being on tonight's agenda.
- The next item on the agenda was an update on the storm damage by Public Works Director Richard Johnson. He said the wooden piers were damaged and the City is waiting on a possible FEMA declaration to help with costs. He suggested replacing as one project; and if FEMA declares, we will do in-house. Mr. Johnson said the cost will be approximately \$250,000.00; and hope to rebuild at minimum standard.
- Gregg Redditt, representing St. Michaels Catholic High School, addressed the City Council regarding the reappointment of James Bailey for the Educational Building Authority. He mentioned these appointments are on staggered terms, so there will be reappointments the next two years.
- Department Head Updates was next on the agenda. Community Affairs Director Sherry-Lea Botop addressed the City Council and mentioned the Moratorium Report. She said grants are moving forward: Wayfinding Grant (PL Grant) is for a recommendation for safety and plan.; and the Grant for the Parking Garage Project is being increased to \$600,000.00 for completion along with Transit Shelter. Mr. Johnson commented we are looking for Local Project approval. Ms. Botop also mentioned the South Community Action Plan Meeting.
- Planning Director Wayne Dyess addressed the City Council reported that the moratorium is over, so projects must be first approved by the Planning Commission.

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- Chief Joseph Petties addressed the City Council and announced that November 3, 2017 is First Friday, Pirates Football game; and an event at Fairhope United Methodist Church. He reminded everyone about the Veterans Day Parade scheduled for November 4, 2017.
- Building Official Erik Cortinas addressed the City Council and stated he would be attending the Downtown Merchants meeting to address the nine projects in the downtown area for delivery issues. He said these are residential and commercial which includes five new restaurants.
- Electric Superintendent Joe Wolchina addressed the City Council and mentioned the Gayfer and Volanta traffic lights and the magnetic pods to be ordered. Council President Burrell suggested a 15 second change on traffic lights for our main roads.
- Operations Director Richard Peterson addressed the City Council regarding new standards for sewer systems, storage for wet wells, and trial basis for equipment.

Mr. Peterson also brought up the Water Tower Painted Bid, the mandatory pre-bid meeting, and no one signed in for Tank Pro. He stated that Tank Pro called a couple of days after requesting notes from pre-bid meeting; and said representative was there for them. Mr. Peterson said that after receiving all of the documents; he recommends that this being an informality and award the bid to Tank Pro. He said we should follow the intent of the bid law and take the lowest responsible bid.

City Attorney Marion Wynne stated this was a mandatory pre-bid meeting; and we have been told the agent for one company was also there for Tank Pro but did not sign in for them. Mr. Wynne commented the City Council could say this is a minor technicality or irregularity; or failure to attend may not be minor and affects being not responsive. He said the City Council has final "say so" and the Courts will not interfere. Council President Burrell said he has comments, but will wait until the Council meeting.

Mr. Peterson said fuel tanks and pumps have been removed from the Fairhope Docks.

- Councilmember Brown asked about the lights at the Tennis Courts; and was told these should be installed in mid-November.
- City Treasurer Michael Hinson addressed the City Council and said he has a steep learning curve; and is establishing relationships with all departments. He is working on understanding the whole process and has been encouraged by everyone.
- The budget was mentioned next by Council President Burrell and said he and Councilmember Brown met for about three hours on personnel requests. He said they had requested the spreadsheet from Jill Cabaniss to get overall positions and requests. It was mentioned that Department Heads may not get all of their requests.

Councilmember Conyers said he met with Mayor Wilson and Ms. Cabaniss; and 16 of the positions are promotions. He said we need totals first and the budget before Department Heads present to the City Council. Council President Burrell stated they would go over the Community Budget this week.

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There being no further business to come before the City Council, the meeting was duly adjourned at 5:31 p.m.



Jack Burrell, Council President



Lisa A. Hanks, MMC
City Clerk