

**Minutes of Fairhope Airport Authority
July 18, 2017**

The Fairhope Airport Authority met July 18, 2017 at 4:30PM in the Delchamps Suite Room 1, in the Civic Center at 161 N Section Street.

Present: Joe McEnerney, Chairman, Pam Caudill, Will Bruce, and Jack Burrell. Vince Boothe, Ray Hix and Chip Groner were absent. Also present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The minutes of the June 20, 2017 meeting were considered and approved with a motion by Will Bruce, second by Pam Caudill and unanimously passed.

Update the status of the East Side construction project: Joe McEnerney stated that the Phase III project is 89% complete and should be finished by the end of July. Bobby Odom of Volkert updated the Authority on the application process for funding for the Phase IV project. Volkert has compiled and revived the Phase IV project bids and has sent the bids to Kevin Morgan, the FAA Project Manager, for his review. Mr. Morgan is reviewing the project bids and will recommend funding for the project based on the merit of competing AIP projects and FAA priorities. The total cost of the project will be approximately \$3,600,000.

Approval to make application for FAA and ALDOT for AIP 2017 grant: No action will be taken at this time.

Developing the West Side of the Airport: Pam Caudill stated that she and Joe McEnerney attended a meeting of the Fairhope Industrial Development Board and discussed working with them to help develop the West Side.

Military aircraft noise in the Military Operations Area: Pam Caudill stated that the letter asking Senator Richard Shelby's help in setting-up a meeting with the Navy to address noise in the Fairhope airspace has been placed in a suspended state. It was the consensus of the Board members that since the mayor had sent a letter to the military without input from or notification to the Authority that until the military responds to that letter the Authority should hold off sending the letter that was prepared by the Authority.

Update on planning for the National Association of State Aviation Official (NASAO) conference (September 9-13. Grand Hotel Point Clear): Pam Caudill stated that she had met with the conference planning committee on June 28th and with Dr. Eagerton to continue planning for the upcoming conference. She has ordered street banners and brochures for the conference and has been working with Casey Williams and Sherry-Lea Botop to coordinate the conference activities with the City. The cost of the banners and brochures will be shared by the Eastern Shore Chamber, the City of Fairhope and the Airport Authority. Joe Baggett told Pam Caudill he was arranging access to rental cars for the attendees who were flying in for the

conference. Joe McEnerney thanked Continental Motors and Volkert Engineering for being sponsors for the conference and urged everyone to attend.

CMS flight line manager's report: Joe Baggett stated that he has arranged for the repair of the asphalt on the south apron for \$4,900. Joe McEnerney asked for a motion to repair the asphalt on the south apron not to exceed \$5,000. Pam Caudill made the motion, second by Will Bruce and it unanimously passed. The CMS North hanger needs to be "re-skinned" with an approximate cost of \$29,000. Joe McEnerney asked for a motion to re-skin the North hangar not to exceed \$29,500. The motion was made by Jack Burrell, second by Pam Caudill and unanimously passed. Joe McEnerney stated that he would like to sweep the aprons and taxiways to remove sand and grit every six months. Jack stated he would see about trying to get the City sweeper to do the sweeping. Joe McEnerney asked for a motion to ask the City Council to authorize the use of the City's street sweeper to sweep the west side apron and taxiway every quarter. Pam Caudill made the motion, second by Will Bruce and unanimously carried. Joe McEnerney reported that a State Trooper officer had asked for a designated helicopter landing spot. Bobby Odom of Volkert said he would work with the Authority to have a designated helicopter landing spot at the Airport. Mr. Odom also said he would also work with FAA to see if we could be reimbursed for the taxiway asphalt repair

Treasurer's Report: Joe McEnerney stated that the financials are in good order and went over the monthly maintenance expenses.

Other Business: Bill Stromberg of Continental Motors said that there is a need for security cameras and gate security. Pam Caudill stated that she would be glad to meet with to discuss the airport's security needs.

There being no further business the meeting was adjourned at 5:25PM.

Joe McEnerney, Chairman

Submitted by

Cynthia A Boothe
Recording Secretary