

**Minutes of Fairhope Airport Authority**  
**March 9, 2017**

The Fairhope Airport Authority met March 9, 2017 at 3:30PM in the Delchamps Suite, Room 1, in the Civic Center at 161 N Section St.

Present: Joe McEnerney, Chairman, Vince Boothe, Jack Burrell, Pam Caudill, Ray Hix and Chip Groner. Also present was Josh Myrick, attorney. Cynthia A Boothe took the minutes.

The minutes of the February 21, 2017 “special call” meeting were considered and approved with a motion by Pam Caudill, second by Chip Groner and unanimously passed.

**Treasurer’s Report:** As the meeting was held earlier in the month than normal, the financial reports are not ready but Joe McEnerney reported that the second installment of the 2016 AIP grant had been received.

**Annual Review of the Authority’s insurance:** Joe McEnerney stated that John A. Robertson Insurance Agency was again chosen to provide Directors and Officers and Property and Casualty for the Airport Authority. The policies have been renewed with the same coverages as last year. Joe also asked Chip Groner for help in reviewing the Aviation insurance that matures in June.

**Discussion of a Request for Proposal (RFP) for landscaping services and general maintenance at the Airport:** Joe McEnerney stated that he was developing an RFP for landscaping services and general maintenance at the Airport and should have it completed shortly. His plan is to advertise the RPP in a local newspaper.

**Update the status of the East side construction project:** Joe McEnerney reported that the construction on the East side project is approximately 47% complete and there is about three more weeks of dirt work and then the contractor (John G. Walton Constructions Company) will begin laying asphalt.

**Discussion of the development of the west side of the Airport:** Joe McEnerney reported that construction on both hangers were progressing and Mid Bay Air hanger should be completed by late April and that the Cedar Creek hanger should

be completed by the end of May. Pam Caudill stated that she and Joe had met with Sherry-Lea Boto and Lee Lawson about the master plan to develop the property on the West side and Lee Lawson told them that there has been some interest in the West side from two companies looking for a site in Baldwin County.

**Update and approve resolutions to refinance the Airport Authority's \$7,445,629 in existing debt:** The Chairman invited Thomas Longino, Longino Public Finance, LLC, bond counsel to the Authority, to join the meeting via telephone. Mr Longino went over the proposed resolution and answered questions from the board. Vince Boothe then made a motion that the resolution for One Airport Improvement Refunding Bond, series 2017 in the Principal Amount of up to \$7,500,000 be adopted and authorizes the Chairman and Secretary/Treasurer to execute the necessary documents. A second was made by Chip Groner, and the resolution was unanimously passed.

A motion was made by Chip Groner to also adopt the guidelines of IRS form 8038G, second by Pam Caudill and unanimously passed.

**Recommendation and approval to renew the terms of Airport Authority members Pam Caudill and Vince Boothe:** Chip Groner made a motion to recommend to the Mayor to renew the terms of Pam Caudill and Vince Boothe, second by Jack Burrell and unanimously passed.

**Other Business:** Josh Myrick stated that Trustmark Bank had asked for a letter stating that they are the approved lender for the Mid Bay Hanger lease subject to the approval of the Airport Authority. A motion was made by Vince Boothe to approve Trustmark Bank, and a second by Chip Groner. Vince Boothe, Chip Groner, Pam Caudill, and Joe McEnerney all voted yes with Jack Burrell and Ray Hix abstaining.

Josh Myrick then stated that the attorney for Mid Bay Air had discovered an old lease in the name of Bass Aviation with nothing showing that the lease was ever terminated or had expired. Josh asked for a motion to confirm that the Bass Aviation Group has no interest or a leasehold in the Airport property. Pam Caudill made a motion for Josh Myrick to submit an affidavit that Bass Aviation has no interest in any of the Airport Authority land and authorize Joe McEnerney as Chairman to sign it, and a second by Vince Boothe. Joe McEnerney, Vince

Boothe, Jack Burrell, Pam Caudill, and Chip Groner voted yes and Ray Hix abstained.

Chip Groner stated that he had received three quotes for power washing the runway. The low bid was received from Gulf Coast Power Washing for the price of \$4,895. After some discussion it was decided to ask the company to provide proof of insurance and to power wash a test patch to ensure the pressure washing does not damage the reflective paint coating on the runway. A motion was made by Pam Caudill to accept the bid of Gulf Coast Pressure Washing, second by Chip Groner and unanimously passed.

There being no further business the meeting was adjourned at 4:27PM.