

STATE OF ALABAMA                    )  
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COUNTY OF BALDWIN                )

The City Council met in a Work Session at 4:30 p.m.,  
Delchamps Room, 161 North Section Street,  
161 North Section Street, Fairhope, Alabama 36532, on  
Monday, 14 November 2016.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson,  
Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City  
Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks.

Council President Burrell called the meeting to order at 4:30 p.m.

The following topics were discussed:

- Council President Burrell said the first topic is the position and title for either a City Administrator/Manager, General Superintendent/Utilities Director or whatever a good title would be. He said the position is open for discussion. Mayor Wilson said she was looking at an Operations Superintendent to oversee this profit center; and possibly over all departments. Council President Burrell stated he had spoken to Mayor Wilson regarding the General Fund and Utilities Fund with setting and paying the salary. He said when the salary came up six months prior to election, the Mayor's salary was set. Mayor Wilson commented the Mayor's salary should be set to seek qualified candidates for the position. Council President Burrell replied what if the candidates think about running and have the impression they are going to get both. Councilmembers Robinson and Boone said we need to see credentials which is what we look at for pay. Council President Burrell stated we would like for Mayor Wilson to come up with a job description and present to the City Council.
- Council President Burrell brought up the Moratorium Ordinance for discussion and stated we need to be consistent. Councilmember Robinson questioned what stops an application after the moratorium. Building Official Erik Cortinas stated it must be a complete application. He said there is a DRC Review where all Department Heads involved go over the application and plans to make sure all items are complete. Mr. Cortinas commented there are exemptions like the developer cannot create more lots, but can increase a lot size. Council President Burrell questioned the PUD language left out of the ordinance. Mr. Cortinas said the ordinance does not need to specify PUDs. He said that the Planning Director Jonathan Smith would rather go forward now than to talk about placing a moratorium and have developers swamp the Planning Department. Mayor Wilson said we cannot deny some and approve others. She stated a Utilities Study is needed; need to look at our infrastructure. Councilmember Boone said we need to find issues and offer solutions. Mr. Cortinas said if you list all of these items, you must address and review each one. Councilmember Boone replied if we approve the ordinance, we are at least 16 months out to do studies and fix issues. Councilmember Robinson questioned the utilities being the reason for the moratorium; and said during our campaigning this was not the only issue. He said growth was the main one.

City Attorney Wynne stated you cannot deny an application if it meets all of the requirements. Councilmember Robinson questioned the possibility of approving subject to a Utility Review. Mayor Wilson said we need to service what we have now; and hold off on all approvals until the study is complete. Council President Burrell said we can always call another meeting if we need to for more discussion.

- Councilmember Robinson gave an update on the Tree Committee and said Arbor Day and trees that need attending to was part of the discussion.
- Councilmember Brown gave an update on the Education Advisory Committee. He stated they are working on the next plan to move forward.
- Council President Burrell commented that the Airport Authority has a resolution on the agenda tonight and will meet tomorrow evening.
- City Treasurer Deborah Smith gave a brief explanation on the Utility Revenue Warrant ("URW") payoff and recalling the bonds.
- Golf Director Bobby Hall commented they had a great tournament on Sunday.
- Water and Sewer Superintendent Dan McCrory commented that all water hydrants has been tested and serviced.
- Building Official Erik Cortinas announced that the City of Fairhope has 530 designated "Gold Certified Homes."
- Chief Petties said the Police Department was getting ready for the Lighting of the Trees.
- Public Works Director Jennifer Fidler said the TAP Grants are still going forward. She mentioned the Landscape Plan for De La Mare; and BRATS Transit Hub funding for Fairhope in 2018.
- Council President Burrell mentioned only one bid was received for the Shuttle Service and it was over \$300,000.00. A resolution to reject all bids will be on the next agenda.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:38 p.m.

  
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Jack Burrell, Council President

  
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Lisa A. Hanks, MMC  
City Clerk