

**Minutes of Fairhope Airport Authority**  
**October 18, 2016**

The Fairhope Airport Authority met October 18, 2016 at 4:30PM in the Delchamps Suite Room 1, in the Civic Center at 161 N Section Street.

Present: Pam Caudill, Vice-Chairman, Vince Boothe, Jack Burrell, Ray Hix, and Chip Groner. Joe McEnerney was unable to attend but listened to the meeting by phone conference. He did not vote on any agenda items and was not counted for the purposes of establishing a quorum. Tom Scheck was absent. Also present was Josh Myrick, attorney. Cynthia A Boothe took the minutes.

The minutes of the September 20, 2016 meeting were considered and approved on a motion by Jack Burrell, second by Chip Groner and unanimously passed.

**Update on the Airport Authority website:** Pam Caudill stated that the website is now live but is having some issues with the mobilization apps which should soon be resolved. She also stated that if you see any other issues with the website let her know so that they can be addressed.

**Approval of the Authority's Officer Selection Committee slate of Officers for 2016-2017:** Pam Caudill stated that the slate of officers selected is Joe McEnerney, Chairman, Pam Caudill, Vice Chairman, and Ray Hix, Secretary / Treasurer. Jack Burrell made a motion to approve the slate of officers, second by Chip Groner and it was unanimously passed.

**Report on AT&T's purchase of an easement at the Airport:** Chip Groner stated that AT&T wants to purchase an easement along the road leading to the airport to provide greater bandwidth to the Aviation Academy. Josh Myrick stated that the contract would need to be nonexclusive so that AT&T can use the easement for that limited purpose but he has not been sent any paperwork on their proposal yet. Vince Boothe made a motion to lay this item over until Josh has received the proposal from AT&T and reviewed it and discuss it at the next meeting before its approval, second by Chip Groner and it was unanimously passed.

**Update on the construction and permitting of the Mid Bay Air and Cedar Creek leasing hangars:** Vince Boothe stated that the Cedar Creek hangar is well underway and should be finished in the next two to three months. He also stated that he had talked to Erik Cortinas, Building Official for the City of Fairhope about the easement being proposed for both leases. A 15 fee non-buildable easement to the south has been granted to Cedar Creek so they can move their building further to the south and he wants a 15 foot easement to the north to be granted to Mid Bay Air so they can move their building more to the north. This will allow the fuel tanks for both hangars to be located between the two buildings and neither hangar will be required to build fire walls. Ray Hix (the owner Mid Bay Air) recused himself and left the room for the discussion on the easement for Mid Bay Air. Vince made a motion that a 15 foot non-buildable easement to the north be granted to Mid Bay Air subject to encroachment on Continental Motors property. A second was made by Jack Burrell and it was unanimously passed. Ray Hix rejoined the meeting.

**Review and approval of property plat sizes for future hangars at the Airport:** Jack Burrell stated that he thought the Airport Authority should appoint a subcommittee to plat out the property on the east side for future development. Pam Caudill appointed Chip Groner, Ray Hix and Vince Boothe to the subcommittee who will report back to the Airport Authority at the December meeting with a proposed plat plan.

**Update on East side construction project:** Vince Boothe stated that he had attended the pre-construction meeting and that construction should begin in the next week and that the contractor had already begun staging at the site and will have 270 days to complete the project. He also stated that the project involved moving a lot of fill dirt.

**Update of the Request for Proposals to refinance the Airport Authority's \$7,445,629.00 in existing debt:** Pam Caudill stated that the nine Requests for Proposals were sent out and they are due back by 1:00PM on October 28, 2016. She also stated that the selection would be made at the November 15, 2016 meeting and that the refinancing should save the Authority about \$150,000 a year.

**Discussion of the development of the west side of the Airport:** Pam Caudill stated that at the meeting last month that Hy-Grade Valve was interested in building a road from McGowin Dr through the back of the Hy-Grade Valve property to County Road 32. Victor Teumer (with Hy-Grade Valve) stated that he had met with Joe McEnerney about the details of the project and that they will meet with Volkert to design the route the road will take.

**Treasurer's report:** Ray Hix stated that the financials were in good order.

**Other Business:** Jack Burrell stated that the Airport Authority members need to educate the City Council members about the upcoming budget appropriations to ensure they that they know the needs of the airport as well as the value the Airport brings to the community.

**Public Comments:** Terry Withee and Linda Martin had questions about the new website which Pam Caudill answered and Terry Withee also stated she had more contact information to the different area bases that she would send to Pam Caudill. Terry Withee also expressed concerns about night flying in her neighborhood.

There being no further business the meeting was adjourned at 5:37PM.