

Minutes of Meeting: Fairhope Public Library Board of Trustees  
Monday, September 19, 2016

The meeting was held in the Fairhope Public Library's board room. Martin Lanaux called the meeting to order at 5:02 PM. Also in attendance were- Dan Stankoski, Frieda Ward, Molly Peterson, Alison Knight and Tamara Dean, Library Director.

Minutes: The minutes from the August 15, 2016 meeting were reviewed and approved with all voting in favor.

Reports: The Monthly Statistical Report, Employee Report and Financial Statement were reviewed and approved with all voting in favor.

Tamara Dean reported on meeting with Mayor Tim Kant. Mayor Kant is going to ask the Council to increase the appropriation for the Fairhope Public Library by 5% over last year's appropriation.

Tamara Dean reported on attending an informal social meeting called by Mayor-Elect Karin Wilson for the city supervisors. Tamara felt the meeting was positive and has asked to attend future monthly city supervisor meetings.

Tamara Dean reported on meeting with her department heads about the best use of the 2<sup>nd</sup> floor of the library. Tamara will contact Mac Walcott for a floor plan of the 2<sup>nd</sup> floor to use in future meetings with library staff.

Tamara Dean presented results from "Snapshot Day" which is a program sponsored by the APLS in order to illustrate how libraries effect communities.

Martin Lanaux asked for an update on the repairs to the library building. Tamara Dean reported that Mac Walcott has submitted an estimate of approximately \$352,000.00 to the city for the necessary repairs. Mayor Kant said the repairs are budgeted for next year.

Frieda Ward presented several options for a Fairhope Public Library Staff Appreciation function to be hosted by the Library Board of Trustees. After discussion it was decided that the party will be held on Wednesday, October 19 at Andres at 6:00 PM. Wine and hors d'oeuvres will be served.

Martin Lanaux said that a performance review of the Library Director was required as per the employee manual. Tamara Dean, Molly Peterson and Frieda Ward will work together to develop a job description and procedures for evaluation for this and future performance reviews.

With no further business to discuss the meeting was adjourned at 6:17 PM. The next Library Board meeting will be held on Monday, October 17 at 5:00PM.

Respectfully submitted by Alison Knight